



Los Angeles Valley College

**LOS ANGELES VALLEY COLLEGE
Citizens Building Oversight Committee
Minutes
November 5, 2013
President’s Conference Room**

Members

Anderson*	Terry	Greater Valley Glen Neighborhood Council
Ballew	Pat	Member of the College Foundation
Vacant		Member at large, LAVC Alumni
Berg*	Harvey	Economic Alliance Executive Board Member
Braswell*	Anthony	Valley Village Neighborhood Council
Calne*	Max	Sherman Oaks Neighborhood Council
Criss	Asta	Valley Glen Neighborhood Association
Stark	Diedra	Retirees Association of LAVC
Vacant		Student Representative
Johnson-Hawking	Alma	College President
Bonvenuto	Chris	Vice President of Administration (for President Carleo)

Resource: Eloy Retamal, Yang Management, Maggie Lopez, Executive Assistant

Absent*

In the absence of Chair Berg the meeting was called to order at 6:07 p.m. by President Johnson-Hawkins.

Welcome and Introductions – President Johnson-Hawkins introduced herself as interim president for the college and gave a brief overview of her professional career with the Los Angeles Community College District. Members of the CBOC introduced themselves and described the constituency group they represent.

Approval of Minutes –

The approval of the minutes from the meeting of September 10 was postponed until the next meeting due to a lack of quorum.

There was a brief discussion about irregular attendance. Committee members suggested ways of improving attendance and recruitment of new members to fill the vacant seats. The President suggested sending letters to the Neighborhood Councils reminding them of the importance of having a representative on the CBOC. There was agreement that it was important that there be an active student representative. The President indicated that she



Los Angeles Valley College

would follow-up with the ASO advisor to obtain a student representative to attend the meetings.

There was also discussion regarding the role of the CBOC and the President referenced the CBOC website reading, "Committee members are responsible for assuring that "bond revenues are spent only for construction, reconstruction, rehabilitation, or replacement of college facilities and that no bond revenues are expended for any teacher, or administrative salaries, or other college operating expenses." It was agreed that copies of the document prepared by Dr. Carleo would be sent to the committee members.

President's Report -

The President updated the group regarding enrollment, budget and accreditation.

Building and Budget Update –

Mr. Retamal distributed a copy of the Los Angeles Valley College Project Management Report dated October 2013. The document lists the highlights of ongoing construction projects of the college. (see attached). Ms. Ballew asked, "As a member of CBOC can we request to see documentation to review the material that is presented." Mr. Retamal confirmed that the documents are public and that he would bring documents to the next meeting. In response to a question about the bond money, College Project Manager, Eloy Retamal, responded that the CPM does keep track of the budget for all of the college's bond projects. He confirmed that audits are conducted annually. One is to make sure that funds are spent for bond projects. The second is to ensure performance and cost effectiveness.

Ms. Deidra Stark reported that the BUG for P.E. Building / Pool Project was told that the ramp project was going to be completed. She questioned, "Why is the project not moving?" Mr. Retamal responded that the project exceeded the 10% limit and the scope was extracted. There were many issues related to the status of the project Mr. Retamal will investigate this matter and will bring back a report. Ms. Stark requested that the project be reactivated and that if necessary she would volunteer to return to participate as a member of the BUG.

Ms. Ballew plans to pursue the P.E. Department ramp issue. She expressed her concern that if this project does not move forward the funds will go to other bond projects. President Johnson-Hawkins conceded that there are other reasons to go forward with this project, such as escalating costs.

Mr. Retamal announced that the Yang Management team was going to be reduced and that he would no longer be at LAVC. He stated that he met with members of the Build LACCD to



Los Angeles Valley College

validate the programming, size, functions and long term needs of current and projects. Build LACCD hired a consultant, AECOM, to centralize the district operation of bond projects.

The Free Way Lady Project – This project is still in the planning stages. The Artist is on schedule to complete his work. The Building User Group is responsible for recruiting member of the college community and the public to participate in painting the swatches of the mural. We anticipate a grand public unveiling of the final project. .

The Meeting was adjourned at 6:55 p.m.